

APPROVED



Salem Academy Charter School

Minutes

Development Meeting

Date and Time

Wednesday February 5, 2025 at 8:00 AM

Location

Via Zoom

The Salem Academy Charter School Development Committee will meet Wednesday, February 5, 2025 at 8:00 AM via Zoom.

Committee Members Present

Domina DiBiase (remote), Kara McLaughlin (remote), Laurie Kennedy (remote), Nohara Lopez-Okoli (remote), Stephanie Callahan (remote)

Committee Members Absent

None

Guests Present

Fallon Burke (remote), Jeannine Patz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Kara McLaughlin called a meeting of the Development Committee of Salem Academy Charter School to order on Wednesday Feb 5, 2025 at 8:03 AM.

C. Approve Minutes

Domina DiBiase made a motion to approve the minutes from January 8th meeting.

Laurie Kennedy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Development

A. January Development Report

Fallon Burke reviewed the January Development report as of 1/31/25.

B. Trustee Engagement

The committee discusses trustee engagement. Fallon will be reaching out to trustees to schedule 1:1 meetings within the next week.

C. Reach for College Gala Planning

The meeting focused on planning key elements of the program, honoree selection, auction items, and sponsorship for the upcoming event.

Program: The program will include student stations and potentially a dance performance, poetry recitation, and alumni performances. A senior or junior student will serve as a co-MC for the event.

Honoree Selection: The committee discussed recognizing an individual honoree this year while also introducing a separate Community Partner Award to acknowledge outstanding organizational contributions. Up to three community partners will be selected for recognition, and the committee will follow up with SLLs for recommendations. Establishing clear honoree criteria (description) remains a priority to ensure a structured and meaningful recognition process.

Auction Items: Potential auction items were discussed, including golf outings, sporting event tickets, concert tickets, and vacation getaways. Kara will reach out to Kernwood Golf Club, which has previously offered a foursome without requiring a member's presence.

Sponsorship: The committee began discussing sponsorship opportunities and will continue efforts to secure support for the event.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:04 AM.

Respectfully Submitted,
Fallon Burke

Documents used during the meeting

- SACS Development Committee Meeting Minutes 1.8.25 DRAFT.pdf