

APPROVED



Salem Academy Charter School

Minutes

Facilities Committee Meeting

Date and Time

Monday February 10, 2025 at 8:00 AM

The Salem Academy Charter School Facilities Committee will meet Monday, February 10, 2025 at 8:00 AM via Zoom.

Committee Members Present

Fallon Burke (remote), Jeffrey Whitmore (remote), Robert Rogers (remote), Stephanie Callahan (remote)

Committee Members Absent

Kara McLaughlin

Guests Present

Bob Baldwin (remote), Krissy Sgambellone (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Robert Rogers called a meeting of the Facilities Committee of Salem Academy Charter School to order on Monday Feb 10, 2025 at 8:12 AM.

C. Approve Minutes

Jeffrey Whitmore made a motion to approve the minutes from.

Robert Rogers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facilities

A. Long-Term Facilities Plan

Bob Baldwin provided an update on the meeting with Prime Group. Prime Group reiterated that once permitting is completed, the school building would be one of their first projects, and the proposed location hasn't changed since the last iteration of their master plan. They also demonstrated an understanding of charter public schools' financial circumstances. The next steps include following up with Patrick Schmidt.

B. Capital Plan

Krissy Sgambellone provided an update on door replacements. Door 3 is scheduled for installation over February break. There is an ongoing safety concern regarding adding a buzz system to Door 5 and the Albright, but the committee recognizes the need for two-way communication via an intercom at the doors. As a result, the committee agreed to pause on buzz and video components. A quote has been requested for the interior doors at Door 1.

Krissy also solicited an updated quote for a PA system, which would include speakers, emergency horns, and software. The goal is to install the system over the summer to ensure it is operational for the 2025-2026 school year, with the possibility of completing the cable pull over April break. The cost may be incorporated into the FY26 budget or split between FY25 and FY26.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 AM.

Respectfully Submitted,
Fallon Burke

Documents Referenced in the Meeting

- January Meeting Minutes