

APPROVED



Salem Academy Charter School

Minutes

Governance Committee Meeting

Date and Time

Friday April 11, 2025 at 8:00 AM

The Salem Academy Charter School Governance Committee will at 8:00 AM via Zoom.

Zoom Link: https://salemacademy.cs.zoom.us/join/9tZlPdO-tqDorE9Z_VYyLHbZZu-e-udmOUqbQ

Committee Members Present

Edward Aroko (remote), Jeffrey Whitmore (remote), Mark Stevens (remote), Stephanie Callahan (remote), Steve Palmer (remote), Toyuwa Newton

Committee Members Absent

Sal Martinez

Committee Members who arrived after the meeting opened

Edward Aroko, Toyuwa Newton

Guests Present

Fallon Burke (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Jeffrey Whitmore called a meeting of the Governance Committee of Salem Academy Charter School to order on Friday Apr 11, 2025 at 8:02 AM.

C. Approve Minutes

Steve Palmer made a motion to approve the minutes from Governance Committee Meeting on 03-14-25.

Mark Stevens seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Trustee Recruitment

There was no new update on outreach to *Latinos for Education*. The committee discussed several prospective trustee candidates.

The committee reviewed the trustee matrix to identify areas where additional expertise is needed. Jeff will consider potential connections with facilities-related experience.

The group also noted upcoming trustee term transitions:

- **Eddie Aroko** is terming off the board.
- **Robert** is nearing the end of his first term; it is to be determined if he will serve another.

The committee briefly discussed the importance of monitoring the longevity of current board members.

Edward Aroko arrived at 8:08 AM.

Toyuwa Newton arrived at 8:08 AM.

B. Trustee Mentorship

The trustee matrix will be updated to reflect identified needs and track mentor-mentee relationships. All new trustees will be paired with a mentor to support onboarding and integration into board work. The committee agreed to review the current Trustee Mentorship Description at a future meeting to ensure alignment with expectations and goals.

C. Retreat Planning

Mike Mizzoni from BoardOnTrack is willing to help facilitate the upcoming board retreat. The committee agreed to begin outlining retreat goals, which will be finalized in the coming months. A poll will be sent to trustees soon to determine the best date for the retreat.

D. Board Self-Assessment Update

There is no update on the Board Self-Assessment.

E. Public Comment Policy

The committee reviewed a proposed public comment policy. The committee will review again next month.

F. Bylaw Update

There is no update on the revisions to the Bylaws.

G. Remote Participation Update

This item was not discussed.

III. Other Business

A. 2025 REACH for College Gala Update

Fallon Burke reminded the committee about the upcoming REACH for College Gala.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:55 AM.

Respectfully Submitted,
Fallon Burke

Documents used during the meeting

None