

<b>Zoom Link</b>	<a href="https://salemacademy.zoom.us/join/9tZcsf-GtrD0vGtxbiWLpdZv2H8N9XUAUWqDy">https://salemacademy.zoom.us/join/9tZcsf-GtrD0vGtxbiWLpdZv2H8N9XUAUWqDy</a>
<b>Members Present</b>	Jeff Whitmore, Kara McLaughlin, Steve Palmer
<b>Members Absent</b>	Toyuwa Newton, Sal Martinez, Eddie Aroko, Mark Stevens
<b>SACS Staff</b>	Stephanie Callahan
<b>Recorder</b>	Fallon Burke
<b>Guests</b>	
<b>Start Time</b>	8:06 am
<b>End Time</b>	9:08 am

## Minutes

- I. The meeting began with a motion to approve the December 13th minutes by Steve, seconded by Kara. The minutes were approved unanimously.
- II. The conversations transitioned to committee updates.
  - A. There are no updates on the bylaw review at this time. The committee will review the bylaw updates at the February Governance Committee meeting.
  - B. Kara re-sent the MCPSA self-assessment survey to the board, with a completion deadline of February 14, 2025. Fallon will send a text alert to Trustees as a reminder to check their email for this important task.
  - C. Mike Mizzoni from BoardOnTrack will facilitate one hour of the new trustee orientation, while the SACS team will lead a 30-minute session covering SACS-specific information, including the charter, mission, and key design elements.
  - D. The committee outlined expectations for a mentorship program and assigned tentative mentors for new members.
- III. Lastly, the committee discussed the next steps for the 2025 goals:
  - A. Goal 1: Trustee Recruitment – The committee will focus on recruiting trustees with relevant expertise and will revisit conversations with Latinos for Education. Governance will also create Board composition guidelines outlining best practices for recruitment and representation, ensuring inclusion of parents, alumni, and Salem residents. The committee will consult BoardOnTrack for guidance.

- B. Goal 3: Self-Assessment – All trustees are expected to complete the MCPSA self-assessment survey by February 14, 2025.
- C. Goal 4: Bylaws – Updates to the bylaws will be reviewed at the February meeting.
- D. Goal 5: Board Retreat – Planning discussions will continue in upcoming meetings.

IV. The meeting adjourned at 9:08 am.

**Documents Referenced During the Meeting:**

- December 13th Meeting Minutes
- Governance Committee Goals 2025